

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Mrs. Lesa I. Butera, President
Mrs. Michelle M. Davis, Vice President
Mr. Gregory L. Portner, Treasurer
Mr. Christopher W. Heinly
Mrs. Karen R. McAvoy, Asst. Board Secretary
Scott C. Painter, Esq.
Mrs. Jennafer K. Reilly
Mrs. Sandra A. Reese
Mrs. Anne P. Seltzer

Non Members

Mr. Mark Boyer, Board Secretary
Mr. Matthew S. Stem, Assistant Superintendent

Ex Officio Member

Mrs. Julia R. Vicente, Superintendent

SCHOOL BOARD MEETING

Wednesday, July 23, 2014 – 6:00 P.M.
Community Board Room

- I. Call to Order – Mrs. Lesa I. Butera, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Butera**
- III. Announcement of Recording by the Public – Mrs. Butera**
- IV. Roll Call – Mrs. Filer**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Butera**

- Curriculum Committee Meeting – August 4, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – August 6, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – August 7, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – August 11, 2014, 6:00 p.m.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

- VI. Public Comment – Mrs. Butera**

Speakers are requested to identify themselves by name and address.

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VII. Routine Approval – Mrs. Butera

MOTION

A. It is recommended that the Board of School Directors approve the following minutes:

- June 16, 2014 Business Meeting with Committee Reports
- June 23, 2014 Regular Business Meeting

VIII. Superintendent's Report – Mrs. Vicente

A. Curriculum and Technology – no items

B. Finance and Facilities

MOTION

It is recommended that the Board of School Directors approve the following Finance and Facilities item:

1. Approve Change Order to Balton Construction, Inc. contract for the WHEC Finishes Replacement Project in the amount of \$3,174.94.
Background information: Two ceiling mounted heating units in the corridor of require additional work to lower to match the adjusted ceiling height.

C. Personnel and Policy

MOTION

It is recommended that the Board of School Directors approve the following Personnel and Policy items 1-9:

1. RESIGNATIONS

a. Professional Staff

- 1) **Jennifer Wise**, Teacher, JSHS, resignation, effective the last date paid, March 13, 2013.
Background information: Ms. Wise has been on leave and has chosen not to return.

b. Support Staff

- 1) **Rebecca Sibbett**, Special Education Instructional Aide, JSHS, resignation, effective July 25, 2014.

2. LEAVE OF ABSENCE

a. Support Staff

- 1) **Ivan Correa**, Custodian, JSHS, unpaid leave of absence, effective June 23, 24, 25, 26, 27, 30, 2014.
- 2) **Linda Hettrick**, Custodian Foreperson, unpaid leave of absence, effective June 23, 24, 25, 26, 27, 30, 2014.

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- 3) **Kristin Batastini**, Food Service Worker, unpaid leave of absence September 2, 3, 4, 5, 2014.

3. APPOINTMENTS

a. Administrative Staff

- 1) **Scott Arnst**, Director of Information Technology, at a pro-rated annual salary of \$98,000, pending completion of all employment requirements, effective date to be determined.
Background information: Mr. Arnst has acquired his Bachelor of Science Degree from Millersville University and a Master's Equivalency and several teaching certifications through the Pennsylvania Department of Education. His most recent career experience includes, but is not limited to, student information system administration and 1:1 laptop initiative teamwork.
- 2) **Michael Cafoncelli**, Director of Building and Grounds, update effective date to July 21, 2014.
- 3) **Andrew Kuhn**, Principal, WHEC, at a pro-rated annual salary of \$105,000, pending completion of all employment requirements, effective date to be determined.
Background information: Mr. Kuhn current holds an M.Ed. in Curriculum and Instruction from the University of Texas. He has received the Principal K-12 certification from the Pennsylvania Department of Education. His previous Principal experience includes elementary as well as high school.

b. Professional Staff

- 1) Approve the following teacher to work in the Summer Reading Academy Program effective June 23, 2014 to July 17, 2014 at a rate of \$32/hr., not to exceed 16 hours/week:
 - a) **Jill Werley**
- 2) **Jennifer Yetter**, .6 English Teacher, JSHS, at an annual salary of \$24,432, based upon B/Step 1 on the WAEA Salary Schedule, effective August 12, 2014, pending receipt of all employment requirements.
Background information: Ms. Yetter received her Bachelor of Science Degree from Millersville University. She holds a Pennsylvania Department of Education Teaching Certification in English 7-12, Mid-Level English 6-9, and Elementary K-6.
- 3) **Allison Lowry**, Long-Term Substitute Guidance Counselor, JSHS, effective August 12, 2014 until the end of the first semester of the 2014-15 school year, at a salary of \$20,360 based upon B/Step 1 (\$40,720) on the WAEA salary schedule.
Background Information: Ms. Lowry received her Master of Science Degree in Secondary School Counseling from Villanova University. She holds a Pennsylvania Department of Education Certification as an Educational Specialist Secondary School Counselor 7-12. Ms. Lowry's experience includes guidance counseling in the High School setting.

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c. Support Staff

- 1) **Danielle Palmero**, Special Education Aide, ESY Program, WREC, effective June 8, 2014 to July 24, 2014, at a rate of \$10.92/hr., not to exceed 10 ½ hours per week.

Background information: This Board action is a ratification. The addition of this staff member after the June 23, 2014 Board meeting was necessitated by student need.

d. Supplemental Staff

- 1) **Michael Miller**, Assistant Jr. High Cross Country Coach, effective the 2014-15 Fall Season, at a stipend of \$820.

4. REQUEST APPROVAL FOR TRAINING HOURS

Request ratification of training time for the following Special Education Instructional Aides for a required training at their regular hourly rate of pay per below:

- a. **Bernadette Lis** – July 14, 2014 (5 ½ hrs.)
- b. **Kim Bressler** – July 21 & 28, 2014 (11 hours)
- c. **Jennifer Kohler** – July 21 & 28, 2014 (11 hours)

Background information: This training is a required training for the Special Education Instructional Aides. The training could not be conducted for these individuals during the school year due to the necessity for them to be present in the classroom to provide support to their assigned students.

5. 2014-15 SCHOOL YEAR CO-CURRICULAR ADVISORS

Request approval of the updated list of advisors and accompanying stipends. All positions are now filled for the 2014-15 school year.

6. DEPARTMENT CHAIR

Request approval for the following Department Chair for the 2014-15 school year at a stipend of \$1,750:

Special Education Department Kristin McLaughlin

7. REQUEST APPROVAL FOR THE UPDATED ADMINISTRATIVE STAFF WAGES EFFECTIVE FOR THE FISCAL YEAR OF JULY 1, 2014 TO JUNE 30, 2015 PER THE ATTACHED.

8. SUBSTITUTE

- a. **Catherine DeSantis**, Spanish Teacher (Extended Substitute from August 12, 2014 until December 2, 2014).

Background information: will be covering classes for Ms. Gingrich while she is on leave.

9. VOLUNTEERS

IX. Old Business – Mrs. Butera

X. New Business – Mrs. Butera

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XI. Updates from Organizations

- A. WAEA**
- B. AFSCME**
- C. WAEF**
- D. PTA**

XII. Adjournment – Mrs. Butera